



Service Request Form

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STANDARD METER LAB., INC.

236 Rickenbacker Circle
Livermore, CA 94551-7642
Phone: 925-449-0220

SERVICE TYPE

☐ Normal

☐ Contract

☐ Warranty

DOCUMENTATION REQUIREMENTS

☐ **Short Certificate**
No Data

☐ **Long Certificate**
With As Found/As Left
Readings
Additional Cost

☐ **Accredited Certificate**
With Uncertainty Measurements
Additional Cost

PROCESSING INSTRUCTIONS

Number of Instruments: _____

☐ 24 Hour Rush (Fee Doubled)

☐ 3 Day Rush +75% Fee

☐ Repair Required (Please state symptoms/malfunction in comments section below)

☐ Proceed Using Std Billing Rates (Note: For proceeds, repair cost is not to exceed 60% of a new unit)

☐ Order Not to Exceed \$ _____ ☐ Quote Prior to Repair

Note: If Quote is not accepted a minimum \$85.00 evaluation charge will apply

PAYMENT INFORMATION

☐ Terms P.O. # _____ ☐ Due on Receipt (Cash or Check)

☐ Credit Card # (4% Processing Fee) _____ Expiration Date _____ CCV# _____

CUSTOMER

Company: _____

Street: _____

City: _____ State: _____ Zip: _____

Name: _____ Phone: _____

Finance Email: _____

SHIP VIA

☐ UPS Ground

☐ Other: _____

☐ UPS 3 Day

☐ UPS 2 Day

☐ UPS Next Day

☐ Will Call

TERMS OF CONDITIONS

*By signing this document, I acknowledge and accept the terms and conditions publicly available on the SML Website.
sml-inc.com/downloads*

I further understand that SML will not release any equipment until full payment has been received.

Processing Instructions: _____

Authorized Signature: _____ Date: _____